

Record of Proceedings

Minutes of the December 11, 2023, Regular Meeting
HURON CITY SCHOOL DISTRICT
BOARD OF EDUCATION

Meeting Number 2023-20

Call to Order - Meeting called to order at 6:00 PM

Mrs. Jody Mast, Board Vice President, called to order the Regular Meeting of the Huron City School District on December 11, 2023, in the Board Conference Room (Tiger Union at HHS) of the Huron City School District Board of Education. The following members responded to roll call:

Roll Call:

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Dr. Elizabeth Laffay	Present
Mrs. Jody Mast	Present

Pledge of Allegiance

Mrs. Mast led all who were present in the Pledge of Allegiance. A moment of silence was taken to commemorate the memory of John Jones, Board President who passed December 3, 2023.

Approval of Agenda

It was moved by Stacey Hartley and seconded by Stacy Hinnners to approve the regular meeting agenda as presented.

Roll Call:

Mrs. Hartley	Yes
Mrs. Hinnners	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

23-0050
 Agenda
 Approval

Audience/Community Comments – none

Administrative Report

Betty Schwiefert, Interim Treasurer, highlighted the following:

Financial reporting covers all actual revenues and expenditures through November 30, 2023. All trending data is offered from most recent historical data.

We are five months into the fiscal year and should be at 42% for revenues and expenditures. Revenues for all funds were at 44% of anticipated, while general fund revenues were at 40%. Expenditures in all funds were 40% of expected-expenditures for the general fund were at 39%. Reminder-three pays in December will inflate numbers for expenditures.

Donations for the month of November 2023 totaled \$23,471.00. Donations were received for Boys Basketball Tiger Madness, Cross Country/Track Scholarships, Sandy Lunch fund, and others. Also, a donation of \$34,902.16 was received from Carol Wolfe to the High School Band. It's intended use is for 50 new band uniforms and 50 new raincoats. Any money left over can be used at the band director's discretion for band member needs. A new fund will be established for these funds to be spent.

Treasurer office activities include:

- the FY23 GAAP report is completed and has been submitted to the state.
- the FY22 Medicaid audit is complete with no adjustments needed by us.
- a \$34,902.16 donation from Carol Wolfe was received in December to benefit the band program. The money will be used to purchase 50 new band uniforms and raincoats with any balance remaining to be used at the band director's discretion.
- our Dragonfly account for paying sports officials has been set up. A few hiccups still need to be ironed out.

Dr. James Tatman, Superintendent, stated that department reports will start again in January. On the agenda is a contract to approve a maintenance agreement for the district's roofing on all buildings. The agreement will ensure that any issues will be corrected. A 3-year restoration plan for roofing was also included.

A superintendent advisory council made up of students is in the planning stage. The council would include students from each building. Fourteen students have expressed interest.

Consent Items for Approval:

It was moved by Elizabeth Laffay and seconded by Stacy Hinners to approve the following items:

Approval of Minutes (consent)

- approve the November 20, 2023 Regular Meeting minutes as presented.

Treasurer Recommendations for Approval (consent)

- monthly financial reports for November, 2023 as presented.
- approve the following Sales Project Potential:
McCormick Treat Bags
- the following donations for November 2023:

From	Benefactor	AMOUNT
Blue Ribbon Catering	Freshman Football Banquet	\$75.00
John and Diane Allendorf	Volleyball - for Spirit Bus	\$156.00
Huron Employee Insurance (HESE)	FY24 Wellness Contribution	\$4,480.00
Huron 5k Challenge	CC and Track Scholarship Funds	\$2,410.00
Anonymous	Boys Basketball Tiger Madness	\$150.00

23-0051
Approval of
Consent
Items

John Hoty	Boys Basketball Tiger Madness	\$150.00
Jesus Feeds the Hungry Inc	Boys Basketball Tiger Madness	\$100.00
Lake Erie Painting LLC	Boys Basketball Tiger Madness	\$150.00
George and Paula Wood	Boys Basketball Tiger Madness	\$200.00
Paul and Suzette Coburn	Boys Basketball Tiger Madness	\$150.00
Tuffman Equipment and Supply, LTD	Boys Basketball Tiger Madness	\$150.00
John P Jones	Boys Basketball Tiger Madness	\$150.00
Huron Pier Pub	Boys Basketball Tiger Madness	\$150.00
Anonymous	Huron Memorial Scholarship Fund	\$8,000.00
Anonymous	Sandi Lunch Fund	\$2,000.00
The Sidney Frohman Foundation	Huron Memorial Scholarship Fund	\$5,000.00

\$23,471.00

-approve the following Purpose Statement and Budgets:

- Biddy Swimming – 300-9234
- Revised High School Yearbook – 200-9211
- Biddy Baseball – 300-9221
- Revised Biddy Wrestling – 300-9236

Superintendent Recommendations for Approval (consent):

- approve the DragonFly contract for 2023-2024 as presented.
- approve the TREMCO contract for 2023-2024 as presented.
- approve the Pardee Environmental contract for 2023-2024 as presented.
- approve the appointment of Rebecca Ann Morey as Huron Public Library Trustee.
- approve the following treasurer transitional services:
 - Limberios, Mike - for up to ten (10) days of Treasurer transitional services, paid at his daily rate of \$415.38 effective December 1, 2023 - January 14, 2023.
 - Schwiefert, Betty - for up to eighty (80) hours of Treasurer transitional mentor services, paid at an hourly rate of \$75.00, effective January 15, 2024.
- approve the Administrative Handbook & Benefit Guidelines as presented, effective August 1, 2024.
- approve the Non-Union/Non-Administrative Handbook & Benefit Guidelines as presented, effective July 1, 2024.
- approve the following classified personnel action:

Employment of the following staff, contingent upon a satisfactory criminal record check as required by law, possession of necessary State licensure, and past employment verification:

- Employ Kennedy Carter as a classified substitute effective December 1, 2023, areas of assignment determined by the administration.

-approve the following supplemental contracts for the 2023-2024 school year:

Employment of the following staff, contingent upon a satisfactory criminal record check as required by law, possession of necessary State licensure, and past employment verification:

2023-2024 School Year

Name	Area	Position	Building	FTE	Rate
Carter, Chad	Athletics	Faculty Manager (winter)	High School	.5	\$2,925.65

-approve the following stipend contracts for the 2023-2024 school year:

Employment of the following staff, contingent upon a satisfactory criminal record check as required by law, possession of necessary State licensure, and past employment verification:

2023-2024 School Year

- Camella, Steve - Site Manager for OHSAA host location (OHSAA funded):
 Volleyball \$60.00 per game.
 Football \$100 per game.
 Soccer \$100 per game.
- Asher, Matt - Assistant Site Manager for OHSAA host location (OHSAA funded):
 Soccer \$60.00 per game.

Roll Call:

Dr. Laffay	Yes
Mrs. Hinnners	Yes
Mrs. Hartley	Yes
Mrs. Mast	Yes

Motion Passed.

Board Discussion

Dr. Tatman explained the process of filling a vacancy that has occurred on a school board. Huron City School’s policy follows OSBA suggestions. The board discussed what it would look for in a replacement that were some of Mr. Jones’ characteristics. These included community oriented, focus on students-what was best for them, and good grasp of chain of command. Dr. Tatman will facilitate a google survey-five day posting of the board vacancy and send a list to the current board of those individuals who are interested. The board will interview candidates and has a maximum of thirty days after the vacancy occurs to fill the opening.

President Pro Tempore

It was moved by Stacy Hinnners and seconded by Jody Mast to appoint Stacey Hartley to serve as President Pro Tempore at the 2024 Organizational Meeting to be held on January 2, 2024 at 6:00 in the Board Conference Room (Tiger Union at HHS) until a president is elected for 2024.

23-0052
 2024 Pres
 Pro Tempore

Roll Call:

Mrs. Hanners	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes

Motion Passed.

New Business – none

Executive Session - none

Next Meeting

The organizational meeting for 2024 of the Huron Board of Education will be January 2, 2024 at 6:00 p.m. The meeting will be held at the Board Conference Room (Tiger Union at HHS) of the Huron City School District Board of Education, 710 Cleveland Road West, Huron.

Adjournment

There being no further business to come before the Board, Elizabeth Laffay moved that the meeting be adjourned. The motion was seconded by Stacy Hanners.

23-0053 Adjournment

Roll Call:

Dr. Laffay	Yes
Mrs. Hanners	Yes
Mrs. Hartley	Yes
Mrs. Mast	Yes

Motion Passed.

Mrs. Mast declared the meeting adjourned at 6:28 p.m.


Board President 

Board Treasurer 

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.



Board President

Board Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.